



NOTICE TO PROCEED

MAY 22 2023

Date

EM REFRIGERATION AND AIR CONDITIONING SERVICES

6384 M.H Del Pilar, La Huerta,
Parañaque City

Dear Sir/Madam:

We wish to inform you that your contract for the **Supply and Installation of Parts for the Repair of City Owned Air Conditioning Units** for the **General Services Office** under **Purchase Request No. 100-23-03-541**, covered by **Purchase Order No. 23-05-0171** has been duly approved.

You are hereby directed to perform your obligations as stipulated in the contract. No revisions of the contract shall take effect unless approved in writing by this office.

Very truly yours,

VICTOR MA. REGIS N. SOTTO
City Mayor

By authority of the City Mayor:

ATTY. JERONIMO U. MANZANERO
City Administrator

Conforme: EDWARD MENDOZA
Authorized Representative
**EM REFRIGERATION AND AIR
CONDITIONING SERVICES**

Date: 05 - 22 - 23